

Uley CEVC Primary School

CHARGING POLICY

MISSION STATEMENT

Uley is a Voluntary Controlled Primary School whose focus is on each individual, acknowledging both their Rights and Responsibilities.

Christian values drive all aspects of school life, curriculum and ethos. Academic rigour is valued at all stages, with the classroom focus on challenge, engagement and achievement.

Learning is celebrated in all its forms and everyone is equally valued and respected in a caring and secure environment.

In partnership with parents and the wider community, the children grow and develop as we prepare them to meet the challenges of education, work and life.

The school wishes to provide for all pupils the best possible educational opportunities available within the funds allocated by the Education Authority. The law states very clearly that education during normal school hours is to be free of any compulsory charge to parents and the school warmly endorses that principle and is committed to uphold the legal requirements.

It is recognised, however, that many educationally valuable activities have been and will continue to be dependent on financial contributions in whole or in part from parents. Without that financial support, the school would find it quite impossible to maintain the quality and breadth of the educational programme provided for pupils. The school's concern is to keep financial contributions to a reasonable minimum and to ensure as far as possible that all children are able to take part, irrespective of their circumstances.

The law recognises that charges may be made to parents in certain defined circumstances – provided that each school has identified the activities for which charges will be made and has explained the basis on which charges may be reduced or waived for certain pupils. The Governing Body of Uley CEVC Primary School has decided that its policy will be as follows:

1 DAY VISITS

For visits occurring during school time the school will invite a voluntary contribution from parents to meet costs. For visits outside school time parents will be charged for all allowable costs.* Charges may be waived or reduced for children whose parents make application to the Head.

2 RESIDENTIAL VISITS DURING TERM TIME

The school will invite voluntary contributions from parents to meet costs other than children's board and lodgings. Parents will be charged for the full cost of children's board and lodgings. Charges may be waived or reduced for other children whose parents make application to the Head.

3 RESIDENTIAL VISITS OUTSIDE SCHOOL TIME

Parents will be charged for the full cost of the visit, including all allowable costs* and board and lodging. Charges may be waived or reduced for children whose parents make application to the Head.

*Allowable costs include:

- (a) The pupil's travel and subsistence costs;
- (b) Materials, books, instruments and other equipment;
- (c) Non-teaching staff;
- (d) Costs of teaching staff where separately engaged under a contract for services for the visit or activity;
- (e) Entrance fees to museums, castles, theatres, etc.;
- (f) Insurance costs.

4 **ANY VISIT REQUIRED BECAUSE OF RECOGNISED PUBLIC EXAMINATIONS, THE NATIONAL CURRICULUM OR THE LAW ON RELIGIOUS EDUCATION.**

As for 2 above.

5 **INSTRUMENTAL MUSIC ON AN INDIVIDUAL BASIS**

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. Charges may be waived or reduced for children whose parents make application to the Head.

6 **CLASSROOM MATERIALS**

No charge will be made for materials or equipment. However, for certain practical activities (Technology, Cookery, etc.) parents may be invited to provide materials or ingredients on a voluntary basis. Where parents would like to possess the finished product, the school reserves the right to charge the cost or require the supply of the necessary materials.

7 **PHOTOCOPYING OF DOCUMENTS AND HANDLING CHARGES**

Information which is held in school, subject to exemptions, may be requested and made available to interested individuals in line with The Freedom of Information (FoI) Act 2000. The information available, as outlined in the "Uley Church of England Primary School Publication Scheme on information available under the Freedom of Information Act 2000".

The charges are as follows;

£2 for the first 10 sheets of any documents and 10p per sheet thereafter.

Reviewed: Oct 2008

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